

Pursuant to KRS 61.826 and OAG 20-05, the state of emergency regarding the threats to public health presented by the novel coronavirus (covid-19) pandemic and municipal order. This meeting of the Paris city commission was conducted by videoconference. All city commission meetings may be attended by the public by viewing the video conference at the city's Facebook page online.

The Paris City Commission met in regular session at 6:00 p.m. viewable on Facebook live at www.facebook.com/cityofparisky/ on Tuesday, December 8, 2020.

Mayor, John Plummer called the meeting to order and the Pledge of Allegiance was recited.

City Clerk, Stephanie Settles conducted roll call.

Present: Mayor, John A. Plummer; Commissioner, Matt Perraut; Commissioner, Wallis Brooks; Commissioner, Stan Galbraith

Absent: Commissioner, Anna-Allen Edwards

Others in Attendance: City Manager, Daron Jordan; Assistant City Manager, Mike Withrow; City Attorney, Bryan Beuman.

Upon determining a quorum was present for the transaction of business, City Manager, Daron Jordan proceeded to conduct the meeting.

Approve Minutes

Motion by Brooks, seconded by Perraut, approving the minutes of November 24, 2020 regular meeting. Motion carried by roll call vote of 4-0 with Plummer, Perraut, Brooks, and Galbraith voting Aye.

Old Business

Brad Oberlander stated the FY'20 audit is nearly completed. Review of the audit is expected to be on the January 12, 2021 meeting agenda.

Brad Oberlander provided a utility bill collections update.

	<u>Total Due</u>	<u>Current</u>	<u>30 - 60 Days</u>	<u>60 - 90 Days</u>	<u>90+ Days</u>				
Past Due Customers - November 30:									
75 Total commercial customers	42,732.71	13,988.81	45	14,138.70	9	5,777.38	21	8,827.82	
1,060 Total residential customers	371,992.38	93,352.35	273	88,545.41	140	64,305.07	283	125,789.55	
<u>1,135</u>	<u>414,725.09</u>	<u>-</u>	<u>107,341.16</u>	<u>318</u>	<u>102,684.11</u>	<u>149</u>	<u>70,082.45</u>	<u>304</u>	<u>134,617.37</u>
			<u>Commercial</u>					<u>Residential</u>	
Balances > \$5,000	1	7,496				1		5,996	
Balances - \$1,000 - \$5,000	7	14,702				71		107,756	
Balances - \$500 - \$1,000	15	10,757				141		99,934	
Balances - \$100 - \$500	33	8,610				584		141,208	
Balances < \$100	19	1,168				263		17,098	
	<u>75</u>	<u>42,733</u>				<u>1,060</u>		<u>371,992</u>	

Motion by Brooks, seconded by Perraut approving municipal order 2020-26 approving a tower lease agreement with Bourbon County Fire Department. Motion carried by roll call vote of 4-0 with Plummer, Perraut, Brooks, and Galbraith voting Aye.

CITY OF PARIS
 ORDER NO. 2020-26

A MUNICIPAL ORDER APPROVING A TOWER LEASE AGREEMENT WITH BOURBON COUNTY

WHEREAS, the City has agreed to enter into a written lease agreement concerning the placement of emergency equipment for the use of the Bourbon County Fire department on the City's water tower;

NOW THEREFORE, be it resolved by the City Commission of the City of Paris, Kentucky that the proposed agreement with Bourbon County be approved and that the Mayor is directed the execute the lease.

Motion by Perraut, seconded by Galbraith, appointing Commissioner Brooks to assist the City Attorney Bryan Beuman with the final negotiations with AT & T, T-Mobile, and QX.net water tower lease agreements. Motion carried by roll call vote of 4-0 with Plummer, Perraut, Brooks, and Galbraith voting Aye.

Motion by Perraut, seconded by Plummer, authorizing the Mayor to execute documents for CARES Act funding. Motion carried by roll call vote of 4-0 with Plummer, Perraut, Brooks, and Galbraith voting Aye.

Daron Jordan discussed the status of projects:

- o Rate study for utility rates should be available to review early February.
- o Wastewater and Water Plant HMB project expected for review late January early February.
- o Water Meter project switching 90% of the meters to radio read meters, a work session with Perfection Group will be January/February.
- o Wage analysis survey should be complete in February.

New Business

Motion by Galbraith, seconded by Perraut, approving the appointment of Holli Gibson to the Paris-Bourbon County E911 and EMS board effective January 1, 2021. Motion carried by roll call vote of 4-0 with Plummer, Perraut, Brooks, and Galbraith voting Aye.

Motion by Brooks, seconded by Perraut, approving the appointment of Ross Richards to the Paris-Bourbon County Joint Planning Commission for a term ending August 31, 2022. Motion carried by roll call vote of 4-0 with Plummer, Perraut, Brooks, and Galbraith voting Aye.

**CITY OF PARIS
ORDER 2020-22**

A MUNICIPAL ORDER APPROVING THE MAYOR’S APPOINTMENT OF ROSS RICHARDS TO THE PARIS-BOURBON COUNTY JOINT PLANNING COMMISSION TO FULFILL AN UNEXPIRED TERM ENDING AUGUST 31, 2022.

NOW THEREFORE be it resolved by the Board of Commissioners of the City of Paris that the Mayor’s appointment of Ross Richards to the Paris-Bourbon County Joint Planning Commission is approved to fulfill an unexpired term ending August 31, 2022.

Motion by Perraut, seconded by Galbraith, approving the appointment of Ann Allen-Edwards to the Paris-Bourbon County Joint Planning Commission for a term ending December 31, 2023. Motion carried by roll call vote of 4-0 with Plummer, Perraut, Brooks, and Galbraith voting Aye.

**CITY OF PARIS
ORDER 2020-23**

A MUNICIPAL ORDER APPROVING THE MAYOR’S APPOINTMENT OF ANNA ALLEN-EDWARDS TO THE PARIS-BOURBON COUNTY JOINT PLANNING COMMISSION FOR A TERM TO FULFILL AN UNEXPIRED TERM ENDING DECEMBER 31, 2023.

NOW THEREFORE be it resolved by the Board of Commissioners of the City of Paris that the Mayor’s appointment of Anna Allen-Edwards to the Paris-Bourbon County Joint Planning Commission is approved to fulfill an unexpired term ending December 31, 2023.

Motion by Brooks, seconded by Galbraith, approving municipal order 2020-24 appointing Robert Thompson to the Paris Housing Authority Board for a term ending August 31, 2022. Motion carried by roll call vote of 4-0 with Plummer, Perraut, Brooks, and Galbraith voting Aye.

**CITY OF PARIS
ORDER 2020-24**

A MUNICIPAL ORDER APPROVING THE MAYOR’S APPOINTMENT OF ROBERT THOMPSON TO THE PARIS HOUSING AUTHORITY’S BOARD OF DIRECTORS TO FULFILL AN UNEXPIRED TERM ENDING AUGUST 31, 2022.

NOW THEREFORE be it resolved by the Board of Commissioners of the City of Paris that the Mayor’s appointment of Robert Thompson to the Paris Housing Authority’s Board of Directors is approved to fulfill an unexpired term ending August 31, 2022.

Motion by Galbraith, seconded by Perraut, approving the appointment of Wallis Brooks to the Paris-Bourbon County Joint Parks and Recreation Board for a term ending December 31, 2024. Motion carried by roll call vote of 4-0 with Plummer, Perraut, Brooks, and Galbraith voting Aye.

**CITY OF PARIS
ORDER 2020-25**

A MUNICIPAL ORDER APPROVING THE MAYOR’S APPOINTMENT OF WALLIS BROOKS TO THE PARIS-BOURBON COUNTY JOINT PARKS AND RECREATION BOARD TO A TERM EXPIRING AUGUST 31, 2024.

NOW THEREFORE be it resolved by the Board of Commissioners of the City of Paris that the Mayor’s appointment of Wallis Brooks to the Paris-Bourbon County Joint Parks and Recreation Board is approved to fulfill a term expiring August 31, 2024.

Motion by Brooks, seconded by Perraut, approving the Mayor to sign a two-year agreement with Fox Pest Control extending thru October 31, 2021. Motion carried by roll call vote of 4-0 with Plummer, Perraut, Brooks, and Galbraith voting Aye.

Financials

Brad Oberlander presented General Fund revenue impacts due to COVID-19. No action was taken.

	General Fund Revenue Impact									
	FY 2007	FY 2008	FY 2009	FY 2010	FY 2017	FY 2018	FY 2019	FY2020	FY2021	FY2021
	Total	Total	Total	Total	Total	Total	Total	Total	Total	Estimates
Total	2,017,852	2,122,160	2,157,162	2,202,388	2,578,434	2,594,590	2,619,220	2,675,861	2,829,118	4,197,125
Q1	1,047,605	1,114,870	1,157,455	1,060,159	1,320,162	1,329,816	1,394,200	1,413,675	1,518,630	960,312
Q2	970,247	1,007,290	999,707	1,142,229	1,258,272	1,264,774	1,225,020	1,262,186	1,310,488	831,982
Q3	-00	-00	-00	-00	-00	-00	-00	-00	-00	1,182,831
Q4	-00	-00	-00	-00	-00	-00	-00	-00	-00	1,222,000
	2,017,852	2,122,160	2,157,162	2,202,388	2,578,434	2,594,590	2,619,220	2,675,861	2,829,118	4,197,125
		5.17%	1.65%	2.10%	17.07%	0.63%	0.95%	2.16%	5.73%	56.85%

Business Net Profits

	FY 2007	FY 2008	FY 2009	FY 2010	FY 2017	FY 2018	FY 2019	FY2020	FY2021	FY2021
	<u>Total #203</u>	<u>Total #203</u>	<u>Total #203</u>	<u>Total #203</u>	<u>Total #203</u>	<u>Total #203</u>	<u>Total #203</u>	<u>Total #203</u>	<u>Total #203</u>	<u>Est #203</u>
Total										
Q1	18,486	21,440	62,304	17,579	102,068	101,112	153,349	88,165	295,619	272,300
Q2	25,614	73,504	15,807	16,930	64,967	66,196	38,839	62,177	53,776	45,000
Q3										70,000
Q4										250,000
	44,100	94,944	78,111	34,509	167,035	167,308	192,188	150,342	349,395	637,300
		115.29%	-17.73%	-55.82%	384.03%	0.16%	14.87%	-21.77%	132.40%	323.90%

Insurance License Fees

	FY 2007	FY 2008	FY 2009	FY 2010	FY 2017	FY 2018	FY 2019	FY2020	FY2021	FY2021
	<u>Total #201</u>	<u>Total #201</u>	<u>Total #201</u>	<u>Total #201</u>	<u>Total #201</u>	<u>Total #201</u>	<u>Total #201</u>	<u>Total #201</u>	<u>Total #201</u>	<u>Est #201</u>
Total										
Q1	400,068	455,833	431,726	429,921	440,312	473,234	461,517	497,964	484,602	398,371
Q2	369,858	357,606	391,568	541,331	430,841	425,027	446,409	423,255	451,848	359,767
Q3										370,276
Q4										387,000
	769,926	813,439	823,294	971,252	871,153	898,261	907,926	921,219	936,450	1,515,414
		5.65%	1.21%	17.97%	-10.31%	3.11%	1.08%	1.46%	1.65%	64.50%

Payment of Invoices

Motion by Brooks, seconded by Plummer, approving payment of invoices as presented. Motion carried by roll call vote of 4-0 with Plummer, Perraut, Brooks, and Galbraith voting Aye.

General Fund

CHECK	VENDOR	PAYMENT
45562	A&a Safety	\$406.25
45563	MARY T BISHOP	\$13.44
45564	Bourbon Community Hospital	\$200.00
45565	Cdw Government, Inc	\$3,636.56
45566	Central Ky Quicklube & Tire	\$80.08
45567	Citizen Advertiser	\$25.00
45568	Clean Sweep Janitorial Svc Llc	\$1,500.00
45569	Eads Hardware	\$1,276.11
45570	Galls, Llc	\$27.00
45571	GLENN'S FREEDOM DODGE	\$25,801.00
45572	Hinkle Contracting Co, Llc	\$200,137.69
45573	KENTUCKY BANK LOAN - #1000058134	\$7,928.98
45574	Kentucky Utilities Company	\$6,055.17
45575	KOI	\$596.81
45576	Shred-It Usa	\$51.00
45577	Southern Petroleum Inc	\$886.54
45578	Standard Business Machines	\$20.72
45579	TELECOM AUDIT GROUP	\$112.63
45580	TRANSUNION RISK DATA SOLUTIONS	\$150.00
45581	Unifirst Corporation	\$86.82
45582	AT&T - 5019	\$1,434.38
45583	Autozone	\$201.00
45584	Big Blue Bobcat Services	\$5,200.00
45585	Bme Inc	\$229.00
45586	BOYER, LEWIS	\$95.00
45587	Columbia Gas Of Kentucky	\$798.04
45588	Computeraid International	\$125.00
45589	Corelogic Centralized Refunds	\$3,573.63
45590	RICHARD AND DEANNA EADS	\$261.08
45591	Finley Fire Equip DbA Bg Fire	\$366.40
45592	Galls, Llc	\$622.51
45593	GUARDIAN/DENTAL	\$1,076.65
45594	HUMANA HEALTH/MEDICAL	\$35,110.94
45595	Kccma	\$369.00

45596	Kentucky Bank - Visa	\$7,391.16
45597	KIM MARSHALL PRINT SERVICES	\$202.31
45598	KRONOS SAASHR, INC	\$663.38
45599	Municipal Equipment Company	\$404.00
45600	Murphy Elevator Company	\$836.10
45601	Office Depot Card Plan	\$88.31
45602	RANDI FRANK CONSULTING LLC	\$6,000.00
45603	Riley Oil Company	\$3,239.15
45604	Riley's Auto & Atv Repair Llc	\$110.00
45605	Schiller Hardware	\$22.00
45606	STANDARD INS. CO./LIFE	\$1,831.80
45607	THE STANDARD/VISION	\$28.84
45608	Time Warner Cable	\$201.96
45609	Unifirst Corporation	\$74.73
45610	VC3, INC.	\$5,740.60
		\$325,288.77

Utility Fund

CHECK	VENDOR	AMOUNT
53236	Kendall's Up In Smoke Bbq	\$1,350.00
53237	Anixter Inc	\$368.75
53238	Best Equipment Co Inc	\$54.05
53239	Bluegrass Kesco	\$200.00
53240	Bourbon Community Hospital	\$90.00
53241	Brownstown Electric Supply Co.	\$1,760.00
53242	Central Ky Quicklube & Tire	\$371.42
53243	CORE & MAIN LP	\$84.86
53244	Eads Hardware	\$703.80
53245	GCP ENVIRONMENAL SOLUTIONS	\$3,309.00
53246	Grainger, Inc	\$376.92
53247	HAWKINS WATER TREATMENT GROUP	\$3,527.75
53248	Kentucky State Treasurer/INSPECTION	\$50.00
53249	Kimball Midwest	\$279.00
53250	KOI	\$285.72
53251	KU - KENTUCKY UTILITIES	\$8,541.68
53252	LEGACY MECHANICAL LLC	\$389.79
53253	Lynn Imaging	\$715.00
53254	Newgen Strategies & Solutions	\$8,913.80
53255	Quill	\$329.12
53256	SHARE CORPORATION	\$486.14
53257	Shred-It Usa Llc	\$17.00
53258	Southern Petroleum Inc	\$818.46
53259	Standard Business Machines	\$20.71
53260	Time Warner Cable	\$359.97
53261	Unifirst Corporation	\$245.48
53262	Usa Blue Book	\$1,080.58
53263	Williams Towing	\$100.00
53264	Ziegler Tire & Supply	\$862.53
53265	GEORGE BERRY PLUMBING	\$3,000.00
53266	At&t - 5014	\$75.00
53267	At&t - 5019	\$172.60
53268	Bp Express	\$27.68
53269	Brenntag Mid-South, Inc	\$2,457.75
53270	Columbia Gas Of Kentucky, Inc.	\$552.21
53271	Culligan Water Conditioning	\$153.75
53272	GUARDIAN/DENTAL	\$201.06
53273	GARRETT HAMPTON	\$87.25
53274	HUMANA HEALTH/MEDICAL	\$12,172.97
53275	Kentucky Bank - Visa	\$949.44
53276	Kentucky Underground Protectio	\$252.00
53277	KRONOS SAASHR, INC	\$154.70
53278	LAYNE CHRISTENSEN COMPANY	\$2,200.00
53279	New Pig Corporation	\$531.69
53280	Overhead Door Co. Of Lex., Inc	\$1,228.04
53281	Riley Oil Company	\$870.45
53282	Rumpke	\$15,300.30
53283	STANDARD INS. CO./LIFE	\$663.60
53284	Stuart C. Irby Co.	\$969.41
53285	Unifirst Corporation	\$98.01
53286	Usa Blue Book	\$363.00

53287	VC3 INC	\$1,248.12
53288	VERIZON WIRELESS	\$129.91
		\$79,550.47

Brad Oberlander presented outstanding accounts payables invoices with General Fund outstanding of \$ 138,425.93 and Utility Fund outstanding of \$ 61,105.86.

Commission & Staff Reports

City Manager, Daron Jordan

- o Discussed, due to COVID-19, some employees have not been able to use their allotted vacation time. Their accrued time will expire on December 31st and proposed that the commission allow employees roll over their time for an additional two months. All agreed and will be brought forth at a future meeting for approval.
- o There will not be a city employee Christmas breakfast this year, instead all employees will be given a gift card for \$10 to support a local restaurant's that typically serves breakfast.

Commissioner, Stan Galbraith

- o Stated the water reports are holding steady and consistent with water loss.
- o Expressed his appreciation and thanked Commissioners Matt Perraut and Anna Allen-Edwards for serving as commissioner the past two years.

Commissioner, Wallis Brooks

- o Expressed his appreciation and thanked Commissioners Matt Perraut and Anna Allen-Edwards for serving as commissioners the past two years.

Mayor, Plummer

- o Expressed his appreciation and thanked Commissioners Matt Perraut and Anna Allen-Edwards for serving as commissioners the past two years.
- o Expressed his condolences for the passing of Eddie Woods a previous EMS and E911 coordinator for the City of Pairs.

Adjourn

Motion by Plummer, seconded by Perraut, to adjourn the meeting at 6:51 p.m. Motion carried by roll call vote of 4-0 with Plummer, Perraut, Brooks, and Galbraith voting Aye.

Mayor, John A. Plummer

Attest:

City Clerk, Stephanie Settles